## ASSIGNMENT OF COPYRIGHT

INSTITUTION ("Smithsonian"), a trust instru	mentality of the United States, h	tive Date"), by and between the SMITHSONIAN aving its principal offices at 1000 Jefferson Drive.  ("Author") whose address is
manuscript entitled "		or and owner or co-author and co-owner of the
"Work"), and possesses all right, title and inter	est, including the complete and u	ndivided copyright interest, in and to the Work.
	•	"SISP"), seeks publication of the Work in an open (the "Volume") edited by nor seeks publication of the Work in said Volume.
3. In consideration of Smithsonian's publicati to the Smithsonian Institution all right, title extensions thereto. The Author shall execute a	on of the Work in the Volume, the and interest, including copyrighted deliver to Smithsonian all do Author will not assert any right a	ne Author hereby irrevocably transfers and assigns ght, in and to the Work, and any renewals and cuments or instruments necessary to secure for the at common law or in equity in and to the Work or
right, proprietary right, civil right, or any other part, except for such excerpts and illustrations holders thereof, such permissions attached hotherwise contrary to law; that he/she has not he/she has full power to enter this Agreementharmless the Smithsonian Institution, its Boar	er right whatsoever; that the Work from copyrighted works as may hereto; that the Work contains a assigned, pledged, or otherwise at and to make the grants herein and of Regents, officers, agents and	nge upon any copyright, or upon any common law it has never been published before in whole or in the included with the permission of the copyright mothing that is libelous, scandalous, obscene, or encumbered his/her rights to the Work; and that contained. The Author shall indemnify and hold and employees, and the United States Government arising out of a breach of any of the foregoing
repositories, at the sole discretion of the Smit	hsonian, and in association with es and publications created by o	d/or electronic formats via open access portals and related websites, related publicity and marketing r on behalf of Smithsonian Institution. For these media.
6. Author hereby grants to Smithsonian the rig in connection with and the promotion, advertis		cense the use of Author's name, likeness or image k and/or the Volume.
Author objects in writing to such credit prior to	o publication. Excepting such obtion of the credit, if such credit is	e Work in the Volume, if published therein, unless bjection, Smithsonian shall have the sole discretion given. Smithsonian may request Author to make
		ne Smithsonian to publish the Volume or to publish ublish the Work in the Volume, it will advise the
9. This Assignment of Copyright shall in all Federal Law.	respects be interpreted, constru	ned, and governed in accordance with applicable
•	-	-author to sign a separate Assignment of Copyright. an authorized representative must sign this form.
Accepted and agreed,		
Author's Name or Authorized representative	Signature	Date
☐ I certify that the Work was prepared as pa U.S. Copyright.	art of my duties as a U.S. Govern	ment employee and the Work is not subject to
Ginger Minkiewicz Smithsonian Institution	Signature	 Date

Grant of Authorship – The Smithsonian Institution (SI) requires its scholars to ensure proper attribution of all authors of their works in accordance with generally accepted professional standards and codes of ethics applicable to their respective professional disciplines, in accordance with Smithsonian Directive 103, *Smithsonian Institution Standards of Conduct*, and SI's Statement of Values and Code of Ethics. Individuals who assist with manuscripts but whose contribution does not warrant authorship should be appropriately recognized in an acknowledgments section.

## **Instructions for Signing the Copyright Assignment**

SISP may publish your manuscript only if it receives a completed copyright assignment from each author, editor, or contributor named on the work (exceptions noted below). Follow the instructions below and review, complete, and sign a form for your contribution (one form for each paper if an edited collection) then return your form(s) to the designated individual (e.g., your volume editor or SISP). If your employer owns copyright in your work, your employer must sign the form.

<u>Current Smithsonian Federal and Trust employees</u> who contribute to works as part of their official duties are not required to sign this form for SISP.

All other contributors, including former Smithsonian employees, must complete this form.

- 1. Open the PDF It is "fillable," so you may complete the fields on your computer.
- 2. Type the date (line 1), your legal name (line 3), and your complete address (line 4).
- 3. Type the title of the essay you authored or coauthored (#1, line 2). (If you authored more than one, sign a separate form for each essay.)
- 4. Type the volume title (#2, line 2) that will include your essay and the name(s) of the editor(s) (#2, line 3).
- 5. When ready to sign, enter your name and date at bottom.
- 6. Check box to certify the work was prepared by a U.S. Government employee \*ONLY IF\* you were an employee of the U.S. Government (includes SI Federal employees) when you wrote your essay. Do not check this box if you:
  - a. were a former SI Federal employee (e.g., retired, Emeritus) when you wrote your essay.
  - b. were an SI contractor when you wrote your essay the work is a work-for-hire and owned by the Smithsonian.
  - c. received funding from a Federal source or utilized Federal facilities (e.g., labs, archives) in your research but were not a U.S. Government employee.
- 7. Sign You may either use an authenticated digital signature or print and manually sign.
- 8. Unless instructed to send your signed form(s) to your volume editor, email your signed form to SISP (scholarlypress@si.edu).